Appendix 1: SCRUM Meeting Agendas and Minutes

SCRUM Meeting 1 for MetaDictionary

Prepared by: Matthew

Meeting Date: 4/1/2002

Meeting Attendees

1. Dylan
2. Matthew
3. Mualla

Meeting Agenda Items

* Set up other SCRUM meetings
* Decide which site hosting, language, and framework to use

Status Update Since Last Meeting

Accomplishments:

* Set up times for other SCRUM meetings
* Decided which site hosting, language, and framework to use

Tasks Completed:

|  |  |  |
| --- | --- | --- |
| **Task Description** | **Assigned to** | **Completed? (yes/no)** |
| Researching Site Hosting Tools | All | Yes |
| Researching frameworks to use | All | Yes |

Before The Next Meeting

Plans:

* Familiarize yourself with Django
* Get done with assigned tasks

Task Assignments:

|  |  |
| --- | --- |
| **Task Description** | **Assigned to** |
| Familiarize yourself with Django | All |
| Get a frontend website working | Mualla and Matthew |
| Get a backend website working with a single dictionary API | Dylan and Matthew |

Minutes from Previous Meeting

No prior meeting.